User Manual for Website Tender updation using through CMS

Disclaimer

- > Use AD Password for Login.
- > All Changes are Audit Logged. So maintain the privacy of the credential.
- ➤ User department is responsible for the bilingual (English and Hindi) updation. Hindi contents will be provided by OLC Department on your request.
- ➤ If the page is not editable for the maker give update and do the necessary changes.
- For any queries in this regards kindly contact 044-2527 9807

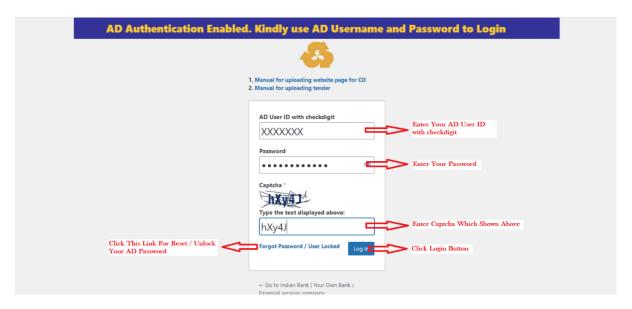
User Manual for Using Tender (Maker)

1. Step 1:

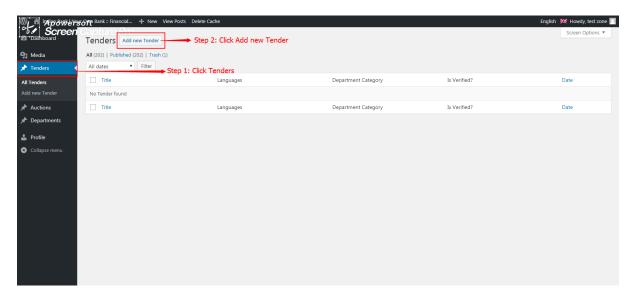
a. In Google Chrome browser type url:

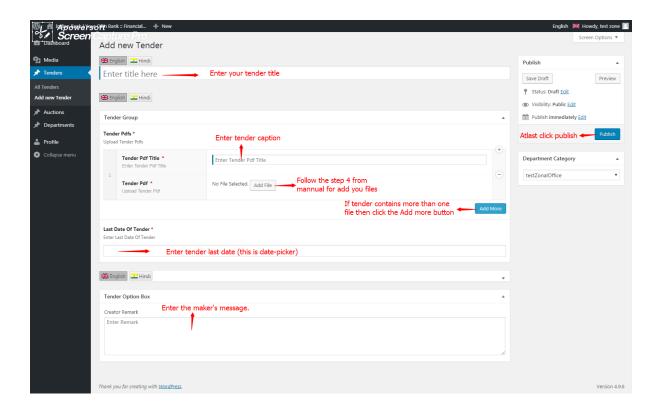
https://website.ib.in/wp-admin

2. Step2:

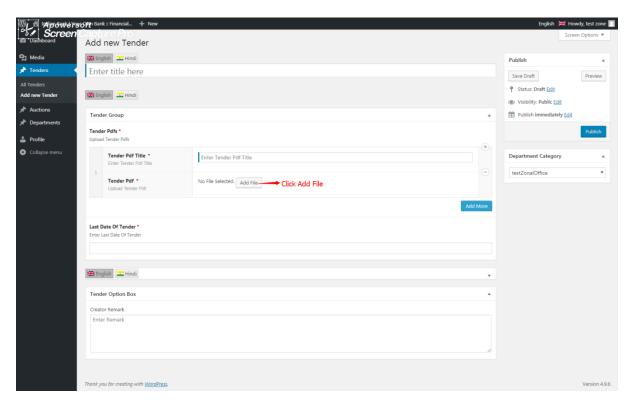


3. Step3: To create a New Tender page.





4. Step4: Upload the tender files.

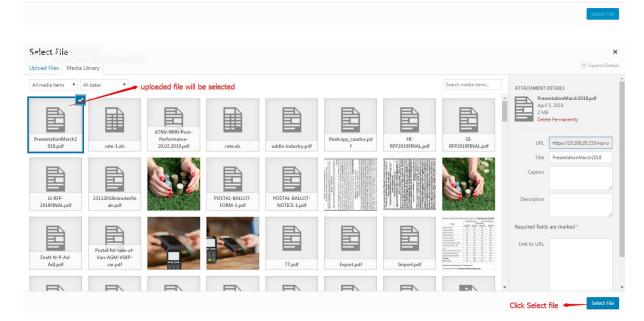


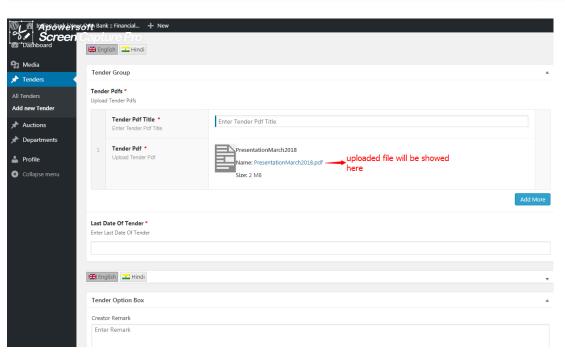
Drop files anywhere to upload

or

Select Files Click the select File to browse tender file.

Maximum upload file size: 30 MB.





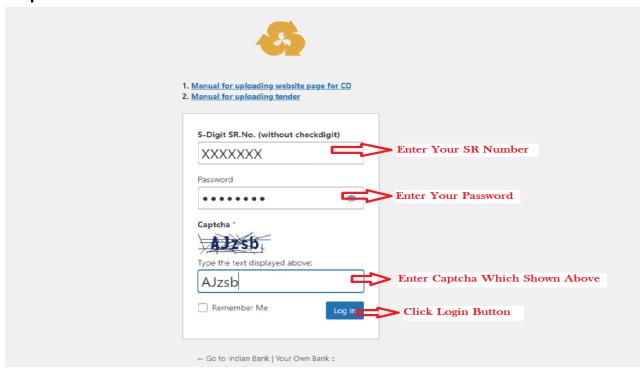
User Manual For Using Tender (Checker)

1. Step 1:

a. In Google Chrome browser type url:

https://website.ib.in/wp-admin

2. Step2:



Step3: To verify new tender page.

